

DCF Policy 125 on Case Plan Reviews

“Title IV-E of the Social Security Act requires a case plan review meeting be facilitated by an impartial party, who is not responsible for case management or delivery of services to the child or parents.

In addition, the following persons must be invited to participate:

- Child;
- Child's attorney;
- Parent's attorney;
- Guardian ad litem;
- Mental health provider;
- Both parents (unless parental rights have been terminated), and/or legal guardians;
- Social worker;
- School personnel, including special education administrator (if child has an IEP);
- Substitute care provider;
- Educational Surrogate;
- Child care provider; and
- Transitional Services Coordinator (for youth age sixteen and older).

Consideration should be given to inviting other people the child/youth or parents find supportive. Social workers and supervisors should use discretion in determining if other participants will be helpful to the process.

For a case plan review meeting prior to a permanency hearing, invitations will also be sent to the state's attorney and any other party to the original disposition hearing, except for any parent whose rights have been terminated.”

Note: Case plans are reviewed and approved by the supervisor before the case plan review. Each person attending signs the case plan, and indicates whether he or she agrees or disagrees with the case plan goal. Per Policy 123, if any of the following persons disagree with (1) the goal of the case plan ; (2) the child's living situation or (3) the plan for family contact, he or she may ask for a review by the district director:

- the child, his or her legal representative or guardian ad litem;
- the child's parents (except when parental rights are terminated) or legal guardians;
- the substitute care provider who has cared for the child for at least the previous three months